

**MPD-IMPOUND YARD**  
**1251 VIRGINIA STREET, LOT B**  
**MOBILE, AL 36604**  
**Fax: (251) 208-2588**  
**Phone: (251) 208-2589**

**LIENHOLDER CHECKLIST**  
**Individual**

1. Original Title showing individual as listed lienholder
2. Valid driver license.
3. Notarized hold harmless form. This form can be completed at the Impound Yard on weekdays, prior to 4:00 PM. Otherwise, it is the lienholder's responsibility to complete the form and have it notarized.
4. Notarized repossession order showing where the owner is in default.
5. If the lienholder wants to **DRIVE** the vehicle from the lot, he/she must register the vehicle in his/her name. Additionally, he/she must have valid insurance on the vehicle in his/her name. Otherwise, it is the lienholder's responsibility to have the vehicle towed from the Impound Yard.
6. Tow companies must provide:
  - a. Valid driver license for the driver
  - b. Current registration for the tow truck
  - c. Current insurance on the tow truck
  - d. Verification that the driver is associated with the authorized tow company