

**MPD-IMPOUND YARD**  
**1251 VIRGINIA STREET, LOT B**  
**MOBILE, AL 36604**  
**Fax: (251) 208-2588**  
**Phone: (251) 208-2589**

**LIENHOLDER CHECKLIST**

1. Notarized copy of the front and back of the title, showing lienholder
2. Notarized hold harmless form. This form can be completed at the Impound Yard on weekdays, prior to 4:00 PM. Otherwise, it is the lienholder's responsibility to complete the form and have it notarized.
3. Notarized repossession order showing where the owner is in default.
4. Notarized release authorization for a representative or tow company to pick up the vehicle.
5. The representative driving the vehicle out of the Impound Yard must present:
  - a. Valid driver license
  - b. Current insurance on the vehicle
6. Tow companies must provide:
  - a. Valid driver license for the driver
  - b. Current registration for the tow truck
  - c. Current insurance on the tow truck
  - d. Verification that the driver is associated with the authorized tow company